

## PTSA Board Meeting Minutes- Monday, April 3, 2017 @6:30 pm

Tina welcomed all to the meeting and introduced Kathy Hartenstine to the PTSA board. She is our new District 7 BOE representative, chosen by BOE to serve after the loss of Zora Feldman. Kathy shared her educator/administrator background and wishes to continue to have an open communication policy with District 7 members. Kathy expressed interest in continually sharing ideas and needs from PTA/PTSA boards in this district with her to keep her updated on what is happening in the District 7 community. [Khartenstine@wcpss.net](mailto:Khartenstine@wcpss.net) is her email address. She is meeting with all PTA/PTSA's in her area and is visiting each school. Thanked PTSA for meeting and sharing ideas with her and staying engaged with the Wake County Board of Education.

\*Board meeting called to order at 7:20. Members in attendance were: Dr. AJ Muttillio, Holly Laird, Tina Subasic, Donna Ferrell, Ginger Mann, Janis Lawrence, Kathy Lakey, Caroline Rohs and Jennifer Bateman.

Minutes from the March 13 meeting approved.

\*Dr. Muttillio thanked PTSA for quick input on the VIP program this year. Dr. Muttillio suggested that possibly we begin doing this program for juniors from now on, not just seniors as we have targeted in the past. **Dr. Muttillio will look into this for next year, and get PTSA board approval for next year's scheduling.**

Update on locker bay project- received grant as expected, waiting on county processing.

Our next Principal's Chat session will be paired with our General PTA meeting and Parent College Panel on April 25. The topic of this is prom, graduation, end of year activities. We will vote in our slate of officers for 2017-18 school year.

School messenger used for general information is now received by text and email, also information can be found on twitter and website instead of phone messages.

Discussed HB 13 and the impact class size mandates can have on high school classrooms as well, it is not only impacting K-3. Also, there is a senate bill that is similar, SB 541. PTSA will release an advocacy statement in support of the HB 13 bill. Tina will send it out for PTSA board approval and send to our representatives in the House. Voted to release an advocacy letter after email input is included. **All board members to watch email and read over the statement draft Tina is sending out.**

Tina thanked nominating committee (Charmane Dail, Beth Lucas, Donna Ferrell, Caroline Rohs and Jennifer Bateman) for hard work to fill board positions for next year and most committee chair positions. Still need spiritwear committee chair, Janis suggested running this by committee and not one person responsible for all spiritwear sales dates. **Janis will look at setting this up, as it will be under her as VP Ways & Means next year.**

The committee realigned some committees under VPs to help spread out the responsibilities and added a new position as VP School Safety and Support. **Charmane to add student services support under this new position.**

General membership meeting will be April 25, slate of officers will be voted on at that time.

New NCPTA membership tool for next year can be used for many features to get information out to our PTSA members, as well as tracking memberships. Tina sent the link to the current PTSA board to go through the training on the features and processes on this new database tool. **PTSA board members, please go through this when you can and look at it, get familiar with this before we implement it next year.**

Company approached Tina to put signs out in our carpool area to remind parents to turn off their cars as they wait in carpool. Board voted this is not necessary as our carpool is generally not sitting there in cars for long, it is more necessary for elementary and middle school lots that have many more car pool pick-ups and drop offs.

Tina is looking into an E-cig prevention program for next year.

Kathy reported that our College Panel (parents) is set up. Bonnie Quesenberry has parents of college students coming to talk/answer questions for parents of college bound students. It will be part of the General meeting on April 25.

Suggested that we send a donation to the VIP program in memory of Lauren Jenkins from LRHS PTSA. They worked hard to set this up for us and then were very supportive in understanding that the timing was not good for our school this month to set this program up as previously scheduled. Board voted to donate \$100 to the program and work on scheduling for next year. (Maybe juniors instead of seniors from here on out. Possibly to offer to new drivers/ juniors next year?)

Dallas Harsa and Angela Zemonek are willing to help with Pride Launch this year. Per recommendations from this year, no food will be provided for students. Suggestion that a video montage is shown to the incoming students as they arrive to help fill the time of them waiting around. This will help engage them as they come in and as the Liaisons help get them organized into groups. It could be yearbook photos shown in a slideshow, or senior slideshow just playing over and over again for the students to see it. **Dr. Muttillio will talk to our technology/digital media specialist on this idea and to Mr. Price about communicating no food for freshmen. Kathy will talk to Student Services about video for the Liaison planning.**

Ginger Mann reported academic breakfast for honor roll students is in the finishing stages of planning. Getting sign up sent out for volunteers and working on requesting donations for the breakfast on May 19. Campbell Orthodontics is donating all of the water bottles for the event.

Caroline Rohs reported that the May Teacher Appreciation week for May 1-5 is being planned. PTSA will do a mailbox treat and a plantable flower for teachers. Each day, one group covers staff during May 1-5; one day is PTSA, another is PAB, another, band, Theater, etc. NHS also does something. It is a week filled with treats to thank our teachers.

We also do an administrative assistants day, cafeteria staff day and a principals lunch.

Donna explained the google group implementation. The plan is to set up a google group to begin in May to start the next year off using google instead of yahoo group email. **She will contact Dr. Mash for assistance in setting this up.**

Meeting adjourned at 8:26 pm.

**Next board meeting is at 6:30 pm in the Media Center on Monday, May 15.**

## Upcoming Dates:

Apr 10-14 - Spring Break

Apr 21 – Staff treat or lunch for PTSA *members only*

Apr 25- GMM (vote on slate and budget), principal chat (prom, graduation, etc) and  
Parent college panel; 6:00pm, Media Center

Apr 28- celebrate Administrative Professionals Day with lunch for administrators

May 1-5- Teacher Appreciation week; also include nurse and cafeteria

May 12- Teacher workday

May 15- Board transition meeting 6:30pm; presentation of PTSA scholarships

May 19- Academic Excellence Breakfast; 7:30am, cafeteria

May 26- Senior assembly, main gym

May 29-Holiday

June 9- Last Day of School

June 9 or 12- End of year Teacher luncheon; noon

(Red Text donates Action Items)

Submitted 4/4/17, Jennifer Bateman, PTSA Secretary